



Maine County Corrections Professional Standards Council

Council Board Meeting Minutes Thursday July 24, 2025, 11:00 a.m.

Welcome and Introductions: The meeting was called to order at 11:00 a.m. The following council members were in attendance: Commissioner Steve Gordon, Chair, MCCA, County Administrator, Tim Curtis, MCCA, Steve French, MDOC, Sheriff Eric Samson, MSA. Nathan Thayer, MDOC. A quorum was met.

Council Clerk, Mary-Anne LaMarre, was present.

Additional attendees: Amanda Campbell MMA, Deputy Commissioner Tony Cantillo, MDOC, Jim Cohen, Esq., MCCA lobbyist and Scott Ferguson, County Administrator

Meeting Commencement and Initial Discussions

Quorum and Meeting Proceedings

- Steve Gorden notes the absence of some members and the need for a quorum.
- Tim Curtis explains the quorum requirements and the role of non-voting members.
- Amanda Campbell from Maine Municipal Association expresses her willingness to contribute.
- Steve Gorden proposes adding action items and committee assignments to the agenda.
- Steve Gorden calls the meeting to order.
- A motion was made by Tim Curtis to accept the minutes as presented. Motion was seconded by Sheriff Samson. Motion carried.

Final Approval of Bylaws

- Tim Curtis shares his screen to present the final copy of the bylaws approved at the June 26 meeting.
- Tim Curtis explains the changes made to terms and quorums.
- A motion to adopt the bylaws is made by Sheriff Samson and seconded by Steve French. Motion carried.
- Tim Curtis notes that Nate Thayer's vote was not recorded, but a majority of council members approved the bylaws.

Audit of Jail Operations

- Scott Ferguson and Tim Curtis discuss the requirements for jail audits and the role of MDOC.
- Tim Curtis shares a general fund audit that includes jail revenues and expenses.
- Scott Ferguson emphasizes the need for clear requirements from MDOC regarding audit findings and supplemental information.

- Mary-Anne LaMarre suggests scheduling a meeting in August to discuss MDOC's requirements and the need for additional information in audits.

Unfunded Mandates and Committee Assignments

- Tim Curtis mentions Sheriff Morton's willingness to form a committee to review unfunded mandates.
- Mary-Anne LaMarre plans to contact Sheriff Morton to discuss the committee's progress.
- Sheriff Samson suggests circulating the list of potential unfunded mandates to sheriffs for feedback.
- The council agrees to discuss the unfunded mandates and audit requirements in the next meeting.

Finance Committee and Supplemental Budget Request

- Tim Curtis discusses the format and data compilation for the supplemental budget request.
- The council debates the presentation of real costs versus specific funding requests.
- Scott Ferguson and Sheriff Samson emphasize the importance of presenting real costs to support future budget requests.
- The council agrees to present the supplemental budget request in the next meeting.

Legislative Assignments and Long-Term Planning

- The council discusses the need for a legislative committee to track legislative changes and assignments.
- Tim Curtis and Amanda Campbell are tasked with coordinating legislative efforts.
- The council considers the need for additional personnel for MDOC to support data analysis.
- The council agrees to include the need for additional personnel in their report to MDOC and the legislative committee.

Distribution Formula for MAT Funding

- Tim Curtis explains the current distribution formula for MAT funding based on county of origin.
- The council discusses the potential impact of changing the distribution formula.
- The council agrees to maintain the current distribution formula for the time being.

Subcommittee Reports and New Business

- Mary-Anne LaMarre reports the absence of subcommittee reports, including technology and legislative updates.
- The council discusses the need for long-term planning and assigning priorities for future actions.
- The meeting concludes with no additional new business or motions to adjourn.